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Executive Director

PERSONNEL & BUDGET COMMITTEE MEETING

Richard J. Sullivan Center

Terrence D. Moore Room

15 C Springfield Road

New Lisbon, New Jersey

February 7, 2017

9:30 a.m.

Agenda

1. Adoption of the August 2, 2016 meeting minutes
2. Financial Updates:
 - a. Check Register (July 2016 to December 2016)
 - b. Electronic Disbursements - EFT; Direct Deposit; ACH (July 2016 to December 2016)
 - c. Application Fees Update
3. Accounting Software Proposal
4. Fixed Assets for Disposal/Surplus
5. Employee Actions (August, September, October, November, December 2016 & January 2017)
6. Public Comment
7. Closed Session (*if needed*)